

## NATIONWIDE

### FULL-TIME MILITARY VACANCY ANNOUNCEMENT

#### FOR ARMY NATIONAL GUARD PERSONNEL

OPENING DATE: 13 May 2014

ANNOUNCEMENT NO: 005-14

CLOSING DATE: 12 June 2014

The following FULL-TIME MILITARY position vacancy in the Virgin Islands National Guard is announced. This position is advertised to all current members of the Virgin Islands National Guard and individuals who are eligible to become a member of the Virgin Islands Army National Guard. Due to manning requirements selected individual is required to be a member of the Virgin Islands Army National Guard. This vacancy will be filled under the provisions of Section 502(f), Title 32 United States Code.

#### MILITARY ASSIGNMENT/DUTY LOCATION

**State Aviation Officer**  
Joint Force Headquarters  
St. Croix, VI 00820

#### SALARY

Full military pay,  
depending on rank and  
longevity of service

(1) **MILITARY GRADE:** O-4 to O-5

(2) **AREA OF CONSIDERATION:** Soldiers must be qualified as 15A/15B. Fixed winged qualification is a plus.

(3) **SCOPE:** The State Army Aviation Officer (SAAO) responsibilities encompass the overall centralized management of the VIARNG Aviation Program as a Special Staff Officer for the Adjutant General. The SAAO works for the State G3 and is responsible for the management of all facets of the State Army Aviation Program (e.g. aircraft maintenance/readiness, budgets, facilities, training, standardization, safety. The SAAO is responsible for all Aviation Logistical Requirements (except for TASM-G/AVCRADs) in his/her state to ensure the readiness of ARNG aviation units, aircraft, and related equipment. The SAAO is the Adjutant General's Aviation Representative and advisor for all units (except TASM-G/AVCRADs) with aviation assets. The SAAO ensures the legal, efficient, and safe management of state aviation assets. The SAAO, in conjunction with aviation unit commanders, is responsible for the maintenance and readiness of aircraft and allied systems assigned to state units. Direct responsibility includes, but is not limited to, management of all aircraft maintenance and logistics programs, aircrew training programs, additional flight training programs, personnel management, facilities planning, resource programming and budgeting, policy development and implementation, aviation safety and aircraft accident prevention programs and aviation support for the accomplishment of various missions including support of territorial and federal agencies. Directs training, safety, administration, communications, supply maintenance, transportation, and security activities of aviation units. Approves all State annual budget requests for aviation logistics, operations and training, and safety prior to submission to NGB for approval. Manages all resources, including money, allocated to the states for aviation and aviation safety, and approves all changes which may need to be made due to unforeseen problems.

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Must comply with provisions of the U.S. Army Aircrew Training program as a pilot in an Army aircraft assigned to the state. Perform other duties as assigned.

### **(4) MILITARY ASSIGNMENT/DUTY LOCATION:**

Joint Force Headquarters, St. Croix, USVI 00820

### **(5) IMMEDIATE SUPERVISOR:** COL Edward Richards, G3

**(6) EVALUATION/SELECTION CRITERIA:** Each applicant's record will be reviewed by the HRO for administrative correctness, and to affirm overall eligibility requirements. Those personnel found eligible will be referred to the AGR Selection/Nomination Board. AGR Selection/Nomination Board must determine the best-qualified applicants for the position IAW NGR 600-5. AGR Office will contact applicant to schedule interview with selection board.

### **(7) APPLICANTS FOR VING POSITIONS ARE REQUIRED TO SUBMIT:**

- a. One original copy of NGB Form 34-1 (Application for Active Guard/Reserve (AGR) position).
- b. Official Military Photo in Class A Uniform taken within the last 12 months.
- c. Copy of DD 214 (Armed Forces of the U.S. Report Transfer or Discharge) and/or other official documentation to verify active service. (All previous DD 214's)
- d. NGB Form 23 (Retirement points credit record).
- e. One copy of resume and/or statement of civilian/military experiences and education.
- f. Copy of **Certified** (Updated) Officer Record Brief (ORB).
- g. Copy of College Transcripts, if applicable.
- h. Applicants should submit letters of commendation, awards, certificates of achievement, etc.
- i. Copy of latest 3 Officer Evaluation Reports (OER).
- j. Copy of three (3) latest DA Form 705 (APFT Score card) along with Body Fat Composition Worksheet if applicable. (Ensure card is completely filled out)
- k. Personnel Qualification Record (PQR) information must be accurate and current.
- l. Current MEDPROS Printout.
- m. Memorandum for record signed by Unit Commander, indicating Service member is in good standing and is **not currently flagged**. Unit Commander Only.

### **(8) HOW TO APPLY:**

Applications for Full-Time Military Duty may be obtained at JFHQ, VIARNG, located at 4031 La Grande Princesse Lot 1B, Christiansted, St. Croix, VI or online at [www.vi.ngb.army.mil](http://www.vi.ngb.army.mil). Completed forms must be mailed or delivered to: VIRGIN ISLANDS NATIONAL GUARD,



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JOINT FORCE HEADQUARTERS, ATTN: HRO, 4031 LA GRANDE PRINCESSE, LOT 1B,  
CHRISTIANSTED, VI 00820-4353.

**NOTE: PLEASE ENTER YOUR HOME/BUSINESS PHONE NUMBERS AND EMAIL ADDRESS ON YOUR APPLICATION (NGB FORM 34-1). NO BINDERS.**

### **(9) EQUAL EMPLOYMENT OPPORTUNITY:**

THE VING IS AN EQUAL OPPORTUNITY EMPLOYER. ALL APPLICANTS WILL RECEIVE CONSIDERATION FOR THE ABOVE POSITION WITHOUT REGARD FOR ANY NON-MERIT REASON SUCH AS RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, PLACE OF BIRTH, POLITICAL PREFERENCE, MARITAL STATUS, OR AGE.

### **(10) OTHER INFORMATION/REQUIREMENTS:**

- a. Individuals who have been voluntarily separated from the AGR Program are not eligible to re-enter into the program for one year after separation date. Individuals involuntarily separated are ineligible.
- b. Technicians selected for AGR positions will be separated from their technician position after five years. **The period of service for the AGR tour is not creditable for Federal Civil Service Retirement.**

### **(11) QUALIFICATION REQUIREMENTS:**

- a. IAW AR 135-18, Chapter 2, Table 2-1, E. Must be able to complete a 3-year initial tour of AD or FTNGD prior to (1) completing 18 years of active federal service; (2) the day of mandatory removal from an active status based on age, or service (without any extensions), under any provisions of law or regulation, as prescribed by current directives.
- b. Must be medically qualified IAW AR 40-501. Individuals 40 years or over must include a current EKG.
- c. Must have a passing APFT within the past 12 months.
- d. Must be eligible for and maintain a SECRET security clearance. A SECRET clearance must be attained in 12 months from the hire date. If a secret clearance cannot be attained you will be considered for removal from the AGR program as per AR 600-5, para 6-4 a (4).
- e. Meet physical requirements of AR 600-9.
- f. Must meet qualification for entry into the AGR Program in accordance with AR 135-18, chapter 2.
- g. Must have a current flight physical.

### **(12) PAY AND BENEFITS:**

- a. Pay service will be through JUMPS-Army.
- b. Basic Pay and Allowances: Based on grade and length of creditable service.
- c. Leave: At the rate of 2.5 days per month or 30 days per year.

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- d. Holidays: regular federal holidays.
- e. Medical care and hospitalization: Under the Uniformed Service Health Benefits Program. (TRICARE LATIN AMERICAN REGION)
- f. Retirement: Members on tour accrue retirement credit at the rate of one point for each day of service.
- g. Insurance: Eligible to participate in Servicemen's Group Life Insurance.
- h. Social Security. Payroll deductions are made at the current rate.
- i. Veterans Benefit: Eligible for tuition assistance and other benefits, i.e. disability due to injury or disease in line of duty, etc.
- j. Survivor Benefits.
- k. PX/Commissary. Members and eligible dependents.
- l. Allotments.
- m. Identification Cards. Both members and eligible dependents.

(13) Contact CPT Marcia Spencer (Marcia.d.spencer.mil@mail.mil), AGR Manager, at (340) 712-7753, or SGT Delisha Burke (Delisha.l.burke.mil@mail.mil) at (340) 712-7733 with questions regarding this announcement.

FOR THE ADJUTANT GENERAL:



GLENDATHURIN-LEE, Major, VIANG  
VING Human Resource Officer

DISTRIBUTION:  
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